

Inova Educational Assistance Program Quick Reference Guide

Inova provides Educational Assistance to help with the expenses you might incur within your career development plan.

Who is Eligible?

- All regular full-time and part-time team members budgeted to work ≥ 40 hours per pay are generally eligible to apply for Educational Assistance.
- A team member must be in a benefits-eligible status at the time of course application and remain benefits-eligible through course completion.
- Team members must complete 90 days of satisfactory employment with Inova before they can commence a course that is eligible for educational assistance. This requirement does not apply to team members in a fellowship program.

What is the Maximum Benefit Limit?

- All eligible expenses may be reimbursed up to the maximum reimbursement amount set by the IRS (\$5,250 per employee per calendar year for 2022). The overall limit is inclusive of tuition, fees and textbooks.

What Degree Programs are Eligible?

- All Non-degree coursework that earns college credits
- Associate
- Bachelor
- Graduate
- Executive MBA
- Doctor
- Post Graduate Degree (Ph.D.)
- Certificate
- Certifications

What Coursework is Eligible?

- Individual courses
- Certification exams
- Certification practice exams
- Prep courses to prepare for the exam

What is the School Requirement?

- All selected schools must be regionally or nationally accredited that are Title IV approved per the Department of Education.

You can review the complete Inova Educational Assistance Program Policy by searching under Policies on InovaNet or using this link: <https://inova-all.policystat.com/policy/9297171/latest>.

For additional questions please contact our administrator, Edcor, at 1-800-326-0780.